

# Human Resources consultancy services

## VOUCHER - 1 hour FREE

**ROOTS HR** CIC  
*Human Resources for social sector employers*

Use your FREE hour to:

- **Take advice and consider options and risks with regard to people management situations**
- **Discuss, check, review and / or update employment documentation such as contracts of employment, handbooks, policies and letters**
- **Discuss people management challenges at the individual, team or organisational level**
- **Check out proposed approaches to projects, initiatives and change and consider options**

Conditions: Human Resources consultancy services of up to 1 hour in time will be provided free of charge by phone or email, or where agreed, face to face. The time may be used in one go or in up to 4 sessions of 15 minutes per session. To qualify, organisations must: i) be established as a bona fide social sector organisation in the UK (eg a charity, community organisation, co-operative, social enterprise or an infrastructure organisation supporting the sector) AND ii) be currently delivering services or trading OR iii) be preparing to deliver services or trade. This offer specifically excludes all members of groups or organisations for whom we deliver a separate free HR Advice Line.



**Tel: 01562 840060**  
**Email: [info@rootshr.org.uk](mailto:info@rootshr.org.uk)**  
**[www.rootshr.org.uk](http://www.rootshr.org.uk)**

## Our social purpose

To improve the management of people within social sector workforces through the provision of high quality and accessible HR services and development opportunities for their leaders and managers.

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In the financial year 2017 - 2018, funded by our trading surpluses:

- 26 organisations managed people in their workforces with advice provided through our 1 hour of free consultancy services.
- 86 NCVO member organisations managed people in their workforces with advice provided through a free HR advice line delivered by Roots HR.
- We delivered 2 free training courses across 2 locations to the value of £1,429.

**Overall in this period, we are proud to have delivered 1.48 hours of pro bono work for every billable week invoiced.**

We work with an ever increasing awareness of our responsibility to people and planet. We procure from the social enterprise sector, charity trading arms and other ethical sources wherever possible.